

| RefNo | Meeting   | Action  | Action Lead                 | Agency | Agenda item  | Comment  |
|-------|-----------|---|-----------------------------|--------|--|--|
| 70    | 26-Nov-15 | Councillor Hilary Cole queried the cost of the internal audit being carried out at the CCG by Price Waterhouse Cooper. This would be reported back to Councillor Cole.  | Shairoz Clardige            | CCG    | BCF Update   | Completed.   |
| 73    | 28-Jan-16 | Terms of Reference be drafted for the new Steering group to reflect those of the two extant groups and that membership of the new group is drawn from the two current groups. It is proposed that the new group meets monthly and is chaired by the current chair of the West Berkshire Locality Board. | Shairoz Claridge/ Jo Reeves | WBC    | Governance review of health and social care integration arrangements across West Berkshire | New ToRs drafted.  |
| 74    |           | A more detailed governance paper is prepared by the Policy Officer supporting the Board and that this is considered at the first meeting of the new Steering Group.   | Jo Reeves                   | WBC    | Governance review of health and social care integration arrangements across West Berkshire | To be presented at the new Steering Group meeting in April |
| 75    |           | As from April 2016 meetings of the Board are alternated from being in public and in private and that the agendas of the respective meetings are altered to reflect this and reflected accordingly in the Forward Plan.  | Jo Reeves                   | WBC    | Governance review of health and social care integration arrangements across West Berkshire | Completed..  |